

AGENDA
Mid-Willamette Valley
Council of Governments
EXECUTIVE COMMITTEE

July 25, 2019
3:30 p.m.
100 High Street SE, Suite 200
Salem, Oregon

Call to Order – *Cathy Clark*

Approval of minutes of June 5, 2019

Pg. 2-3

Compensation Study Report (*attached separately*)

Other business

Adjournment

**MINUTES OF JUNE 5, 2019
EXECUTIVE COMMITTEE
MID-WILLAMETTE VALLEY
COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS**

Salem City Manager's Conference Room
555 Liberty Street SE, Room 220, Salem, Oregon

MEMBERS PRESENT

CHAIR: Mayor Cathy Clark, City of Keizer

VICE CHAIR: Jackie Franke, Chemeketa Community College
Councilor Sal Peralta, City of McMinnville (by phone)

MEMBERS ABSENT

Commissioner Mike Ainsworth, Polk County

OTHERS PRESENT

Sean O'Day, Executive Director

Denise VanDyke, Admin. Specialist II

Renata Wakeley, Community Development Director

Mike Jaffe, Transportation Director

Greg Smith, Finance Director

CALL TO ORDER & INTRODUCTIONS

Chair Clark called the meeting to order at 4:00 p.m. Attendance was noted and the presence of a quorum announced.

APPROVAL OF MARCH 6, 2019 MINUTES

MOTION: By Ms. Franke, **SECONDED** by Mayor Clark, to **APPROVE THE MINUTES OF MARCH 6, 2019, AS PRESENTED.**

Motion carried. **IN FAVOR:** Peralta, Clark, Franke. **OPPOSED:** None. **ABSTAINED:** None.

REVIEW OF JUNE 24, 2019 BOARD AGENDA

There may be a resolution added to the agenda to support the creation of a Continuum of Care (CoC). It would be added to the consent calendar. Discussion ensued. If the CoC is established, does the Board want/is willing to have the COG to host it? The general tenor of the group was taken. No official request will be made until the October Board meeting. The consent calendar is mostly informational items. The budget presentation will be kept short, and Mr. O'Day's evaluation will be at the end of the meeting. Ms. Wakeley mentioned that the Marion County contract regarding the Canyon project may be added to the agenda as a consent item.

Councilor Peralta requested that information be included in the CoC presentation about the Yamhill County Board of Commissioners' decision. He will talk with Mr. O'Day outside of the meeting. Mr. O'Day stated that one Commissioner is reconsidering, and it may be revisited before the June 24th meeting. He will keep the Committee up to date. Staff respects the decisions of our members. Other

elected officials, however, are free to state their opinions. As of this meeting, staff knows that McMinnville and Carlton have voted to approve a resolution in support of the CoC, and Dayton and Dundee have expressed interest. Mr. O'Day has a meeting with the mayor of Newberg on Friday. We are taking the position of keeping the cities informed.

The legislative report will be made a discussion item, and Mr. O'Day will talk with the lobbyist.

The PERS legislation was discussed. Councilor Peralta worked on this bill and provided some details.

GRANT APPLICATION

Ms. Wakeley gave some background. Polk County is applying, with COG as a co-applicant, for Department of Land Conservation and Development (DLCD) Transportation and Growth Management (TGM) grant funds. This is a biennial application process. The grant would be to update the Polk County Transportation System Plan (TSP) and align it with local governments' TSPs. Staff is requesting authorization for the Executive Director to sign a letter of support and permission for the COG to be a co-applicant. Mr. O'Day pointed out that the Executive Committee has the authority to give such authority.

MOTION: By Ms. Franke, **SECONDED** by Councilor Peralta, to **AUTHORIZE THE EXECUTIVE DIRECTOR TO SIGN A LETTER OF SUPPORT FOR THE POLK COUNTY APPLICATION FOR DLCD TGM GRANT FUNDS TO UPDATE THE POLK COUNTY TSP, AND APPROVING THE COG BEING A CO-APPLICANT FOR THIS GRANT APPLICATION.**

Motion carried. **IN FAVOR:** Peralta, Clark, Franke. **OPPOSED:** None. **ABSTAINED:** None.

COMPENSATION STUDY REPORT

Mr. O'Day explained that this report has not been received, yet. As part of his annual review last year, the Board made no adjustments in his compensation, and requested a compensation review. The COG contracted with LGPI, who subcontracted it out. Information was provided to the subcontractor in November, and the report should have been received in March. However, it has not been. Mr. O'Day has contacted the Executive Director of the League of Oregon Cities (LOC), which runs LGPI, for assistance getting the report. LGPI has already been paid. Staff will forward the report as soon as it is received. There will be options regarding potential compensation adjustments, which could be approved by the Board or the Executive Committee.

The staff review process was discussed. Average of COG employees is 54, and several employees have been with the COG for 20-30 years. Retirements are on the horizon. The COLA is already in the budget.

EXECUTIVE DIRECTOR'S REPORT

Mr. O'Day stated that the essentials of his report were covered in the budget presentation and during this meeting.

ADJOURNMENT

Mayor Clark adjourned the meeting at 4:34 p.m.

Sean O'Day, Executive Director