

MINUTES OF SEPTEMBER 19, 2023

MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS BOARD OF DIRECTORS

Hybrid meeting - COG Conference Room/Zoom Webinar

BOARD MEMBERS PRESENT

CHAIR: Lisa Leno, Tribal Council Member, Confederated Tribes of Grand Ronde

VICE CHAIR: Ian Davidson, Salem-Keizer Transit District Board

Commissioner Jeremy Gordon, Polk County

Commissioner Kit Johnson, Yamhill County

Mayor Ken Woods, City of Dallas

Mayor Cathy Clark, City of Keizer

Councilor Sal Peralta, City of McMinnville

Councilor Roxanne Beltz, City of Monmouth

Mayor Frank Loneran, City of Woodburn

Mayor John McArdle, Independence, representing Small Cities of Polk County

Mayor Linda Watkins, Carlton, representing Small Cities of Yamhill County

Matt Smith, Board Chair, Chehalem Park and Recreation District

Ms. Betsy Earls, Chemeketa Community College

BOARD MEMBERS ABSENT

Commissioner Danielle Bethell, Marion County

Mayor Bill Rosacker, City of Newberg

Mayor Chris Hoy, City of Salem

Mayor Jim Kingsbury, Small Cities of Marion County

Maria Hinojos Pressey, Member, Salem-Keizer School District Board of Directors

Darin Olson, Marion County Soil & Water Conservation District

Frank W. Pender, Jr., Board Member, Willamette Education Service District (WESD)

OTHERS PRESENT

Scott Dadson, Executive Director

McRae Carmichael, Community Development Director

Amber Mathiesen, Finance Director

Ray Jackson, Senior Transportation Planner for Mike Jaffe, Transportation Director

Linda Hansen, Administration Support Coordinator

CALL TO ORDER & INTRODUCTIONS

Chair Leno called the meeting to order at 3:31 p.m. The presence of a quorum was noted. Attendance was noted.

PUBLIC COMMENT

None.

CONSENT CALENDAR

MOTION by Mayor McArdle, **SECONDED** by Davidson, **TO APPROVE THE CONSENT CALENDAR, AS PRESENTED.**

1. *Minutes of June 20, 2023, meeting of the Board of Directors*
2. *Resolution 2023-09: Acceptance of Loan Loss Grant Funds*

Discussion: None.

Motion carried.

IN FAVOR: All present. **OPPOSED:** None. **ABSTAINED:** None.

ACTION ITEMS

1. **Resolution 2023-10 Authorizing Affiliate Memberships and Repealing and Replacing Resolution 2020-06.** Scott Dadson briefly explained the reason for the affiliate membership resolution and responded to questions about who would be offered affiliate membership status. The COG's lending services already go into Clackamas County. The COG would retain the right to refuse if staff was too busy to take on more work.

MOTION by Councilor Peralta, **SECONDED** by Smith, **TO APPROVE RESOLUTION 2023-10 AUTHORIZING AFFILIATE MEMBERSHIPS AND REPEALING AND REPLACING RESOLUTION 2020-06, AS PRESENTED.**

Discussion: None.

Motion carried.

IN FAVOR: All present. **OPPOSED:** None. **ABSTAINED:** None

2. **Resolution 2023-11 Establishing Rates for Services.** Scott Dadson said that the affiliate rate for services would be 10% higher than what members pay for the same service. Fees would be reevaluated each March.

MOTION by Mayor McArdle, **SECONDED** by Commissioner Gordon, **TO APPROVE RESOLUTION 2023-11 ESTABLISHING RATES FOR SERVICES, AS PRESENTED.**

Discussion: None.

Motion carried.

IN FAVOR: All present. **OPPOSED:** None. **ABSTAINED:** None

3. **Adopting Corrective Action Plans.** Dadson shared that the Board accepted the audit with the corrective actions previously and the actions are well underway. Everything has been moved into QuickBooks and the COG has a contract with Merina to assist in preparing statements and reconcile and make journal entries on a monthly basis. The State auditor has asked that the Board formally adopt the corrective action plans specifically.

MOTION by Mayor Clark, **SECONDED** by Mayor Lonergan, **TO ADOPT THE CORRECTIVE ACTION PLANS, AS PRESENTED.**

Discussion: None.

Motion carried.

IN FAVOR: All present. **OPPOSED:** None. **ABSTAINED:** None

ANNUAL DINNER PLANNING COMMITTEE APPOINTMENTS

Mayor McArdle, Councilor Peralta, Tribal Councilwoman Leno, Councilor Beltz, Ian Davidson and Mayor Kingsbury were appointed to the Annual Dinner Planning Committee. A first meeting in late October will be planned.

DEPARTMENT ACTIVITY REPORTS

Amber Mathiesen, Finance Director, outlined the good progress on the current audit as well as the revenue and expenses thus far this fiscal year.

McRae Carmichael, Community Development Director stated that she is working to coordinate a regional broadband group. She also mentioned the SEDCOR award that was given to the COG for its part in supporting the Latino Business Alliance with loans.

Ray Jackson, Senior Transportation Director, covered MWACT and ODOT projects. How to best include Aumsville in the MPO is a topic of discussion. The Travel Oregon Study will be starting soon.

EXECUTIVE DIRECTOR'S REPORT

Dadson shared that the Legislative Gathering would take place on September 28. The MWVCOG is organizing a convening to discuss the Mid-Willamette Valley Commuter Rail project in Woodburn in October. The COG has an audit RFP out.

BOARD DISCUSSION/ROUNDTABLE

Councilor Beltz shared that the grand opening of Monmouth's new City Hall would take place in November. The M-I Trolley has given 30,000 rides in the past 3 months.

The Oregon Main Street Conference will take place in Independence October 4-6.

ADJOURNMENT

Hearing no further business, Chair Leno adjourned the meeting at 4:29 p.m.

Ian T. Davidson
[Ian T. Davidson \(Oct 24, 2023 16:48 PDT\)](#)
Ian Davidson, MWVCOG Board Vice Chair

Oct 24, 2023
Date

Attest:
Scott F. Dadson
[Scott F. Dadson \(Oct 24, 2023 17:00 PDT\)](#)
Scott Dadson, Executive Director

Oct 24, 2023
Date











2023.09.19 Approved Board Minutes

Final Audit Report

2023-10-25

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