

MINUTES OF JUNE 20, 2023

**MID-WILLAMETTE VALLEY
COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS**

**Hybrid meeting -
COG Conference Room/Zoom Webinar**

BOARD MEMBERS PRESENT

CHAIR: Lisa Leno, Tribal Council Member, Confederated Tribes of Grand Ronde

VICE CHAIR: Ian Davidson, Salem-Keizer Transit District Board

Commissioner Danielle Bethell, Marion County

Mayor Ken Woods, City of Dallas

Mayor Cathy Clark, City of Keizer

Mayor Chris Hoy, City of Salem

Mayor John McArdle, Independence, representing Small Cities of Polk County

Mayor Linda Watkins, Carlton, representing Small Cities of Yamhill County

Maria Hinojos Pressey, Member, Salem-Keizer School District Board of Directors

Lisa Rogers, Board Member, Chehalem Park and Recreation District

Commissioner Kit Johnson, Yamhill County

Councilor Sal Peralta, City of McMinnville

Councilor Roxanne Beltz, City of Monmouth

Ms. Brenda Sanchez, representing Marion County Soil & Water Conservation District

Mayor Frank Lonergan, City of Woodburn

Mayor Jim Kingsbury, Small Cities of Marion County

BOARD MEMBERS ABSENT

Commissioner Jeremy Gordon, Polk County

Mayor Bill Rosacker, City of Newberg

Ms. Betsy Earls, Chemeketa Community College

Frank W. Pender, Jr., Board Member, Willamette Education Service District (WESD)

OTHERS PRESENT

Scott Dadson, Executive Director

McRae Carmichael, Community Development Director

Amber Mathiesen, Finance Director

Mike Jaffe, Transportation Director

Linda Hansen, Administration Support Coordinator

Jeff Hilderbrand, Loan Program Manager

Ryan Pasquarella, CPA, Grove, Mueller & Swank

CALL TO ORDER & INTRODUCTIONS

Chair Leno called the meeting to order at 3:34 p.m. The presence of a quorum was noted. Attendance was noted.

PUBLIC COMMENT

None.

CONSENT CALENDAR

MOTION by Mayor McArdle, **SECONDED** by Mayor Hoy, **TO APPROVE THE CONSENT CALENDAR, AS PRESENTED.**

1. *Minutes of March 21, 2023, meeting of the Board of Directors*
2. *COG/VDI Service Agreements*
3. *Resolution 2023-06: Authorization to Renew Insurance Policies and Extending MWVCOG Worker's Compensation Coverage to Volunteers*
4. *Resolution 2023-07: Authorizing an Increase in the MWVCOG Credit Card Ceiling*
5. *Financial Report*

Discussion: None.

Motion carried.

IN FAVOR: All present. **OPPOSED:** None. **ABSTAINED:** None.

DEPARTMENT ACTIVITY REPORTS

McRae Carmichael, Community Development Director stated that the COG is expanding work outside of services historically done by the MWVCOG. DEQ Funds are being dispersed for septic systems damaged by the wildfires, and the COG will administer Marion County CDBG funds.

Mike Jaffe, Transportation Director, shared that the SKATS MPO Long Range Plan has been adopted and that the short-term transportation improvement plan gets updated every 3 years. Aumsville is being added to the MPO and discussions will take place as to how that changes the agreement. MWACT has a 2-year work plan starting.

Jeff Hilderbrand, Loan Program Manager, spoke about the Community Lender Loan Loss Reserve grant. The COG received \$1 million and VDI received \$700,000 to cover up to 3% of loans made in case they are defaulted on. After 10 years, the principal of the remaining funds and the interest will go to the COG and VDI.

FY 2021-2022 AUDIT PRESENTATION

Ryan Pasquarella presented information on the FY 2021-2022 Audit. There were no material misstatements. He shared the governance letter, federal compliance report and annual financial report. He highlighted p. 5 where the COG lease is now part of the capital assets and mentioned that with over \$750,000 annually in federal funds, the COG needs to have a federal compliance report. On p. 8, there were 2 findings, continued from the prior year that are material weaknesses. Conversation about whether the Finance Director had enough time

available and enough staff to support her took place, along with a request by Chair Leno for a report out on the status on correcting the two findings along the way in the upcoming year.

ACTION ITEMS

PUBLIC HEARING ON PROPOSED BUDGET FOR FY 2023-2024

Scott Dadson, Executive Director, reported on the Budget for FY 2023-2024. Ian Davidson, Budget Committee Chair, was then introduced to report on the June 6, 2023 Budget Committee meeting. Chair Leno opened the public hearing. There being no public at the meeting, she closed the hearing and opened the discussion. Mayor Clark was told that the current COG office space is leased through 2029 with a 3% cap on rent increases, when she asked about facility needs for the COG. The discussion did not lead to any amendments to the Budget.

MOTION by Mayor Clark, SECONDED by Commissioner Bethell, TO APPROVE RESOLUTION 2023-08 – ADOPTING THE BUDGET FOR FY 2023-2024, AS PRESENTED.

Discussion: None.

Motion carried.

IN FAVOR: All present. **OPPOSED:** None. **ABSTAINED:** None.

COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDs)

Ms. Carmichael shared a PowerPoint presentation regarding a Community Partnership Board, which she is working to reconvene after not being active during COVID. The end goal of the CPB is regional cooperation. The COG Board could serve as the public sector side of the CPB but help is needed to fill the seats of the private sector side of the CPB. This board is a requirement to receive certain federal funds such as EDA, CDBG and other grants. Vacancies were highlighted with the request to email suggestions with contact information to Linda Hansen at lhansen@mwvcog.org by August 1.

EXECUTIVE DIRECTOR'S REPORT

Work on the FY 2022-2023 audit will begin early, in July stated Mr. Dadson. There is an increase in interest in planning services and grant administration by COG member cities.

BOARD DISCUSSION/ROUNDTABLE

Mayor McArdle of Independence commented that city budgets are very challenging due to Measures 5 & 50. He asked that the COG research "Reset at Sale" and what it would mean for jurisdictions. Mr. Dadson said that it was the role of the COG to convene regional conversations such as this. Mayor Hoy said that he didn't want to limit the conversation to one idea. He felt that legislators don't understand how broken the financing system is or what the limitations or inequities are. New construction doesn't come on paying full tax rates.

Mayor Woods stated that Dallas would have an ODOT Open House on July 12 from 4-7 p.m. and also mentioned other events coming to Dallas including the Crazy Days Celebration July 27-30.

Mayor Clark shared that Keizer Fest would be coming the 2nd weekend in August and that this year was the 40th anniversary of the City of Keizer. Baseball's Maverick League was highlighting cancer awareness.

Mayor Hoy told the group that the World Beat Festival was coming to Salem's Riverfront Park the weekend of July 24. July 4 fireworks have been moved to the Oregon State Fairgrounds instead of Riverfront Park due to the nesting eagles in the Minto Brown area.

Amber Mathiesen shared that Mike Jaffe, Transportation Director, has been working with the COG for thirty years!

ADJOURNMENT

Hearing no further business, Chair Leno adjourned the meeting at 5:16 p.m.

A handwritten signature in black ink, appearing to read 'SD', is written above a horizontal line.

Scott Dadson, Executive Director

Postscript: Minutes prepared by Linda Hansen