

MINUTES OF MARCH 21, 2023

**MID-WILLAMETTE VALLEY
COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS**

**Hybrid meeting -
COG Conference Room/Zoom Webinar**

MEMBERS PRESENT

CHAIR: Lisa Leno, Tribal Council Member, Confederated Tribes of Grand Ronde

VICE CHAIR: Ian Davidson, Salem-Keizer Transit District Board

Mayor Ken Woods, City of Dallas

Mayor Cathy Clark, City of Keizer

Mayor Chris Hoy, City of Salem

Mayor John McArdle, Independence, representing Small Cities of Polk County

Mayor Linda Watkins, Carlton, representing Small Cities of Yamhill County

Maria Hinojos Pressey, Member, Salem-Keizer School District Board of Directors

Lisa Rogers, Board Member, Chehalem Park and Recreation District

Councilor Roxanne Beltz, City of Monmouth

Frank W. Pender, Jr., Board Member, Willamette Education Service District (WESD)

MEMBERS ABSENT

Commissioner Danielle Bethel, Marion County

Commissioner Jeremy Gordon, Polk County

Commissioner Kit Johnson, Yamhill County

Councilor Sal Peralta, City of McMinnville

Mayor Bill Rosacker, City of Newberg

Mayor Frank Lonergan, City of Woodburn

Mayor Jim Kingsbury, Small Cities of Marion County

Ms. Betsy Earls, Chemeketa Community College

Ms. Brenda Sanchez, Marion County Soil & Water Conservation District

Lyons-Mehama Water District Representative

OTHERS PRESENT

Scott Dadson, Executive Director

McRae Carmichael, Community Development Director

Amber Mathiesen, Finance Director

Mike Jaffe, Transportation Director

Linda Hansen, Administration Support Coordinator

CALL TO ORDER & INTRODUCTIONS

Chair Leno called the meeting to order at 3:37 p.m. The presence of a quorum was noted. Attendance was noted.

Agenda items were taken out of order by consent of the Board.

CONSENT CALENDAR

MOTION by Mayor McArdle, **SECONDED** by Councilor Beltz, **TO APPROVE THE CONSENT CALENDAR, AS PRESENTED.**

1. *MINUTES OF DECEMBER 13, 2022, MEETING OF THE BOARD OF DIRECTORS*
2. *APPOINTMENT OF 2023 BUDGET COMMITTEE*
3. *ADOPTION OF 2023-24 BUDGET SCHEDULE*
4. *RESOLUTION 2023-02-ANNUAL SALEM/KEIZER AREA TRANSPORTATION PLANNING CONTRACTS*
5. *RESOLUTION 2023-03 – GIS SERVICES CONTRACTS*

Discussion: None.

Motion carried.

IN FAVOR: All present. **OPPOSED:** None. **ABSTAINED:** None.

ACTION ITEMS

MOTION by Mr. Pender, Jr., **SECONDED** by Councilor Beltz, **TO APPROVE Resolution No. 2023-01 Establishing Rates for Fee-for-Service Programs 2023-24.**

Discussion: None.

Motion carried.

IN FAVOR: All present. **OPPOSED:** None. **ABSTAINED:** None.

PRESENTATION

Holly Nelson, Chemeketa Community College Executive Dean & Instructor in Leadership Management Margarie Yaroslaski shared information on Chemeketa Community College's ability to now offer Baccalaureate degrees in applied and technical skills, targeting working adults.

PUBLIC COMMENT

None.

FINANCIAL REPORT

Amber Mathieson, Finance Director, presented the staff report. Finances are mostly on target. It has been a year since the move to QuickBooks and the auditors are happy with the new presentation and information format.

DEPARTMENT ACTIVITY REPORTS

McRae Carmichael, Community Development Director outlined the staff report including three CDBG grants that have been awarded and two more that are being applied for. There have been 85 applications for septic grants from the canyon. She also introduced Curt Fisher, Land Use Planner for the COG and Laura Conroy, Attorney for the COG.

Mike Jaffe, Transportation Director, shared updates about SKATS and MWAC as well as information about the new SKATS Metropolitan Transportation Safety Action Plan (TSAP). He introduced two new staff members, Transportation Planner Steve Dobrinich and Administrative Assistant Theresa Whisenhunt.

EXECUTIVE DIRECTOR REPORT

Scott Dadson, Executive Director, introduced recently hired Administrative Support Coordinator, Linda Hansen. He described the Business Lending Program and the variety of loans that the COG is involved with, some in the COG's books and others with their own books, boards and audits. There is \$3.2 million in house to loan and Jeff Hilderbrand is working with Latino micro loans.

Attorney Bill Monahan is retiring. A new fee for service Legal Navigator Service is being implemented with on the phone legal advice and guidance provided to members. The Lyons-Mehama Water District has joined the COG. Ford Family funding and State money has helped to keep COG fees to members down.

BOARD DISCUSSION/ROUNDTABLE

Mayor Clark shared that Keizer would be celebrating its 40th birthday June 16 & 17 and that Keizer Fire District is turning 75 on May 20.

Councilor Beltz announced that Monmouth would be holding its first Peacock Festival on May 20, 2023, 9 am -4 pm, celebrating wild peacocks. There will be a Fun Run, vendors and more. Go to www.peacockfestival.com for more information.

Mayor Watkins mentioned that Carlton is breaking ground for a new civic building and that there is fundraising taking place. Carlton Fun Days is coming up in June.

Tribal Councilwoman Leno stated that a lot of construction is going on right now, including space for a new language program, preschool and Head Start, a vaccination clinic, domestic violence center, Elder housing and low income apartments. There is also a big addition to the fire station being built. Ten tiny houses have been built and 10 more are coming.

ADJOURNMENT

Hearing no further business, Chair Leno adjourned the meeting at 4:49 p.m.



Scott Dadson, Executive Director

Postscript: Minutes prepared by Linda Hansen