

MINUTES OF DECEMBER 13, 2022

MID-WILLAMETTE VALLEY COUNCIL OF GOVERNMENTS BOARD OF DIRECTORS

Hybrid meeting - COG Conference Room/Zoom Webinar

MEMBERS PRESENT

CHAIR: Councilor Sal Peralta, City of McMinnville

VICE CHAIR: Lisa Leno, Tribal Council Member, Confederated Tribes of Grand Ronde
Ian Davidson, Salem-Keizer Transit District Board

Mayor Brian Dalton, City of Dallas

Mayor Cathy Clark, City of Keizer

Mayor John McArdle, Independence, representing Small Cities of Polk County

Mayor Linda Watkins, Carlton, representing Small Cities of Yamhill County

Maria Hinojos Pressey, Member, Salem-Keizer School District Board of Directors

Commissioner Danielle Bethell, Marion County

Commissioner Casey Kulla, Yamhill County

Mayor Rick Rogers, City of Newberg

Mayor Eric Swenson, City of Woodburn

Mayor Jim Kingsbury, representing Small Cities of Marion County

Lisa Rogers, Board Member, Chehalem Park and Recreation District

Councilor Roxanne Beltz, City of Monmouth

Commissioner Jeremy Gordon, Polk County

Betsy Earls, Member, Chemeketa Community College Board of Education

Frank W. Pender, Jr., Board Member, Willamette Education Service District (WESD)

Terry Hsu, Director, Marion Soil & Water Conservation District

MEMBERS ABSENT

Mayor Chuck Bennett, City of Salem

OTHERS PRESENT

Scott Dadson, Executive Director

McRae Carmichael, Community Development Director

Amber Mathiesen, Finance Director

Mike Jaffe, Transportation Director

CALL TO ORDER & INTRODUCTIONS

Chair Peralta called the meeting to order at 3:37 p.m. The presence of a quorum was noted. Attendance was noted.

Agenda items were taken out of order by consent of the Board.

EXECUTIVE DIRECTOR REPORT

Scott Dadson, Executive Director, presented an update on Annual Dinner planning, reporting that PGE will be sponsoring the event and the nomination period is currently open.

FINANCIAL REPORT

Amber Mathieson, Finance Director, presented the staff report. It was noted that the net income is a summation of percentages and has no real validity.

DEPARTMENT ACTIVITY REPORTS

McRae Carmichael, Community Development Director, reported that on grants received and grants in progress. She noted that there is an active recruitment for a project manager to oversee the contract with DEQ for a septic project.

Mr. Dadson reported on a request from SEDCOR related to a new program to assist with infrastructure upgrades. He reported that CoG would only administer the project funds.

Ms. Carmichael reported that CEDs are being updated for the next five-year period through the CDP, which should be completed by summer 2023.

Mike Jaffe, Transportation Director, shared the details of a project that will be under budget.

PUBLIC COMMENT

None.

CONSENT CALENDAR

MOTION by Mayor McArdle, **SECONDED** by Councilor Beltz, **TO APPROVE THE CONSENT CALENDAR, AS PRESENTED.**

1. *MINUTES OF SEPTEMBER 20, 2022 MEETING OF THE BOARD OF DIRECTORS*
2. *ADOPT 2023 MEETING SCHEDULE*
3. *ADOPT FUND BALANCE TARGET FOR FY 2022-23*
4. *RATIFY APPOINTMENT OF KENNA WEST TO VDI AND COG RLF LOAN BOARDS*

Discussion: None.

Motion carried.

IN FAVOR: Peralta, Leno, Dalton, Clark, Beltz, Bennett, Gordon, McArdle, Watkins, Earls, Hinojos Pressey, Davidson, Pender. **OPPOSED:** None. **ABSTAINED:** None.

ACTION ITEMS

ADOPT LEGISLATIVE POLICY FOR 2023

Mr. Dadson presented the staff report. He advised that the intention is to keep this document generic to allow the organization to pivot if needed based on legislative actions. There was some discussion regarding the top three priorities.

Mr. Dadson reported that the recent Legislative Coffee was well-attended and successful.

Discussion about pages 31-32 included a request for a list of Legislative Committee members. Staff advised that a typo on page 30 will be corrected in the final draft.

MOTION by Mayor Clark, **SECONDED** by Ian Davidson, **TO ADOPT THE LEGISLATIVE POLICY FOR 2023**

Motion carried.

IN FAVOR: Peralta, Leno, Dalton, Clark, Beltz, Bennett, Gordon, McArdle, Watkins, Earls, Hinojos Pressey, Davidson, Pender. **OPPOSED:** None. **ABSTAINED:** None.

MEMBER DUES/EDD ASSESSMENT FY 2023-24

Chair Peralta left the meeting at 4:30, Ian Davidson was appointed acting chair due to an internet connection issue with Ms. Leno.

Mr. Dadson discussed historical dues adjustments and calculations. He presented increase options at 5% or 8.6%. He reviewed the associated math with the Board. He advised that dues “are the backstop funds, and rates are where we don’t want to fall behind.”

Mayor Clark asked to hear from smaller jurisdictions where budgets are tighter. She emphasized that the Board needs to be aware of all member needs. In response, Mayor Watkins advised that Carlton would be in favor of the 5% option.

MOTION by Mayor McArdle, **SECONDED** by Mayor Clark, **TO APPROVE A 5% DUES ASSESSMENT FOR FY 2023-24.**

Motion carried.

IN FAVOR: Peralta, Leno, Dalton, Clark, Beltz, Bennett, Gordon, McArdle, Watkins, Earls, Hinojos Pressey, Davidson, Pender. **OPPOSED:** None. **ABSTAINED:** None.

PUBLIC HEARING ON SUPPLEMENTAL BUDGET FOR 2022-2023

Ian Davidson opened the public hearing at 4:31 p.m.

Ms. Mathieson provided background on what additional funds will be used for.

No public comment was received.

Ian Davidson closed the public hearing at 4:34 p.m.

MOTION by Commissioner Kulla, **SECONDED** by Mayor Clark, **TO APPROVE SUPPLEMENTAL BUDGET FOR 2022-2023.**

Motion carried.

IN FAVOR: Leno, Dalton, Clark, Beltz, Bennett, Gordon, McArdle, Watkins, Earls, Hinojos Pressey, Davidson, Pender. **OPPOSED:** None. **ABSTAINED:** None.

EXECUTIVE DIRECTOR’S EVALUATION & SALARY ADJUSTMENT

The Executive Director salary increase will be retroactive to his February anniversary. His next evaluation will be in December 2022.

MOTION by Mayor Dalton, **SECONDED** by Councilor Beltz, **TO APPROVE THE EXECUTIVE DIRECTOR’S EVALUATION AND SALARY ADJUSTMENT AS RECOMMENDED.**

Motion carried.

IN FAVOR: Leno, Dalton, Clark, Beltz, Bennett, Gordon, McArdle, Watkins, Earls, Hinojos Pressey, Davidson, Pender. **OPPOSED:** None. **ABSTAINED:** None.

BOARD DISCUSSION/ROUNDTABLE

Councilor Roxanne Beltz gave an update on the Fare Free initiative and the assistance from Cherriots with operators and maintenance. She also thanked Representative Paul Evans for his assistance.

Lisa Leno announced mini shelters coming to Grand Ronde, which will be able to shelter ten people.

Ian Davidson thanked Cherriots for offering around thirty thousand dollars in free student rides, including backup rides for kids that miss the school bus.

ADJOURNMENT

Hearing no further business, Ian Davidson adjourned the meeting at 4:49 p.m.

A handwritten signature in blue ink, appearing to read 'SD', is positioned above a horizontal line.

Scott Dadson, Executive Director

Postscript: This document is a summary only. No recording of this meeting is available. Minutes prepared by R. Gangelhoff.